

Illinois Forestry Association PRIVACY POLICY

To assure the privacy and security of our members and to maintain our organization's integrity, the Illinois Forestry Association (IFA) establishes this policy regarding member information that comes into our possession.

1) The IFA Board of Directors as a whole or any of its officers and directors individually will NOT disclose to outside parties any of the information collected and stored in our membership database pertaining to individual members, with but two exceptions described in (2) and (3) below. Outside entities would include, but not be limited to, vendors, service providers, business partners, advertisers, and other not-for-profit organizations.

2) One exception referenced in (1) above is the provision of mailing lists to an outside service to facilitate distribution of our newsletter or other member communication. In this exception, the Board will ensure that they receive a guarantee of confidentiality from that outside service that our information will be secure and of limited access. When such a distribution arrangement is terminated, the Board will assure that the outside service destroys its copy of our member data.

3) A second exception referenced in (1) above is the storage and maintenance of the IFA member database on the systems providing association management services. In this exception, the Board will ensure that the privacy policy of that service provider guarantees confidentiality and security of our members' data. If the IFA terminates such a service agreement, the Board will assure that the outside service destroys its copy of our member data.

4) Officers and directors of the IFA may not use any of the information collected and stored in our membership database pertaining to individual members for their own business enterprise or the enterprise of their employer. While we can exercise no control over board members after their term of office expires, we ask that they NOT retain any member information.

5) The information collected and stored in our membership database pertaining to individual members would include, but not be limited to, names, addresses, phone numbers, email addresses, dues and contributions.

6) This policy does not preclude the IFA or its officers and directors from using summary data derived from our membership database in public presentations or conversations with outside parties.

7) This policy does not prohibit the IFA Board from complying with legal inquiries by state or federal authorities.